

## Outstanding Actions List

### Barbican Centre Board and Finance Committee

Action	Notes	Officer/body responsible	Date added	To be completed/ progressed to next stage
<b>International Strategy</b>	International Strategy being developed; to be presented to Board when complete.	Director of Arts	September 2017 (Board)	On agenda for March Board.
<b>Board visits to the Barbican</b>	Management Team asked to consider a series of visit opportunities for the Board to become more acquainted with both front and back of house operations.	Management Team	September 2017 (Board)	Ongoing – first visit took place 23 Feb 2018, next scheduled for 19 March.
<b>Review of Skills and Effectiveness</b>	Approved Action Plan to be implemented.	Town Clerk	January 2018 (Board)	Ongoing – progress to be monitored by Nominations Committee.
<b>Annual Dinner</b>	Summary / outcomes report to be produced following annual dinner.	Town Clerk / Managing Director	January 2018 (Board)	On agenda for March Board.
<b>Bad debts/write-offs</b>	Explanatory note concerning a particular write-off to be circulated.	Head of Finance / Town Clerk	January 2018 (Board)	Complete (circulated 21/1/18).
<b>Gender Pay Gap</b>	Barbican-specific figures to be produced.	Head of Finance / Head of HR	March 2018 (Finance)	Information to be circulated for March Board meeting.
<b>Catering</b>	Report on restaurant offering to be produced.	Chief Operating & Financial Officer	March 2018 (Finance)	Complete – added to Workplan for July Board.
<b>Exhibition Halls</b>	Report to be located concerning cost neutrality principle associated with exhibition halls.	Chief Operating & Financial Officer / Town Clerk	March 2018 (Finance)	Complete – relevant report identified.